

# **Consulting Services Models**

## **Project Management and Lifecycle Customization**

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# Consulting Services Models Overview

The Consulting Services Models provide detail behind the consulting services noted on the TenStep website - [www.tenstep.com/open/miscpages/90.5TenStepConsulting.htm](http://www.tenstep.com/open/miscpages/90.5TenStepConsulting.htm). This content is intended for TenStep worldwide employees participating on consulting engagements. These models package the TenStep material by consulting service for a quick and easy reference for your use on consulting engagements.

Each Model contains references to the related TenStep content. This document will assist you in navigating through the TenStep websites to find the pertinent content, and may include any other information that may assist you in delivering this consulting service. For example, as engagements are completed by the various offices, their learnings may be implemented as tips and techniques for subsequent project delivery of the same consulting service.

The content of this document includes:

1. Overview – This will provide a link to the one-page consulting service provided on the TenStep website
2. Approach – Overall guidance on how to apply the consulting model.
3. TenStep content - Reference to the TenStep website(s) and sections that relate to the model.
4. Templates – A listing of all applicable templates and a reference to where these are located.
5. Training Classes – Any TenStep training classes that apply to the consulting service.

# Consulting Services Model

## Project Management and Lifecycle Customization

### Overview

The TenStep Project Management and Lifecycle Customization Service is located on the TenStep red menu within the “Consulting” box. The specific page is:  
<http://www.tenstep.com/open/miscpages/90.5.9PMPLCustom.htm>

### Approach

To prepare for this engagement, you will want to familiarize yourself with the TenStep Project Management Process and/or the LifecycleStep Process. Determine which are needed for your engagement, for you to compare your client’s current environment with the TenStep framework, and then provide your recommended customizations for your client’s environment.

The likely sections that pertain to your engagement include the following, which can also be used to frame parts of your high-level activity plan. This is not intended as a complete schedule, but as a guideline for how you may approach your project.

- Understand your client’s current environment (through interviews, reviewing materials, etc)
- Document the current environment (ie, inventory of what currently exists)
- Determine your client’s current concerns/gaps identified
- Produce the requirements to meet the client’s need for a tailored methodology
- Review and obtain client approval
- Create sample deliverables and templates to meet the agreed upon requirements

### TenStep Content

The TenStep Project Management and Lifecycle Customization Service is based on the TenStep Project Management Process and/or the LifecycleStep Process. Depending on the product being customized, you should become familiar with the basic product – TenStep or LifecycleStep.

### Templates

The following templates may be used to create the deliverables that you are completing for your project.

- Project Management Methodology. The TenStep Project Management Process Template Corner Library has a comprehensive set of templates. You may wish to understand your client’s environment and current documentation, and then review the TenStep templates and determine which may assist you and your client on the engagement. While the Member Template Library may provide you with the base deliverables that you will produce on your project, it is recommended that you review the Basic Template Library and The Extended Template Library for other pertinent deliverables.

- Project Lifecycle Methodology. The Lifecycle Step Process Libraries include a Template Library, Schedule Library, and Visio Process Flowchart Library. You may wish to understand your client's environment and current documentation, and then review the LifecycleStep Process templates and determine which may assist you and your client on the engagement.

### **Training Classes**

TenStep training classes are not applicable to this Consulting Service. However, if you determine that your client is interested in educating his employees in project management or lifecycle methodologies in order to better understand project management and project lifecycle from a project team member's perspective, you may consider recommending the following TenStep project management-related classes. These are located on the TenStep website, under Training, <http://www.tenstep.com/open/miscpages/90.6TrainingClasses.htm>.

Project Management Preparation for Success

Basics of Lifecycle Methodologies