MANAGING MULTIPLE PROJECTS

PM00.75

The ability to manage multiple projects is difficult and complex. There is constant conflict in balancing shared resources across several projects and managing the expectations of project sponsors, functional managers and stakeholders. Competing priorities for resources, schedules and budgets is a complicated environment for a project manager to succeed.

This course provides insight into recognizing integration points in both related and seemingly unrelated projects and how to effectively manage them. It also shows how to leverage project management processes to be more effective across multiple projects.

PREREQUISITES

- The student should have a basic understanding of how to apply project management processes on individual projects

LEARNING OBJECTIVES

- Compare and contrast projects, programs and portfolios
- Apply the concepts of the Project Suite
- Practice basic time management techniques
- Understand differences in project management processes between managing single projects and multiple projects

WHO SHOULD ATTEND

- Employees managing multiple related and/or unrelated projects

COURSE OUTLINE

- Projects, Programs and Portfolios
- The Project Suite
- Part of the Answer – Time Management
- Differences when managing multiple projects
    - o Plan the Work
    - o Build and Manage Schedule and Budget
    - o Manage Issues / Risks
    - o Manage Scope / Communication
    - o Manage Quality

CLASS LENGTH

- One day (8 Total PDUs - 8 Technical / 0 Leadership / 0 Strategic), OR
- Two days (16 Total PDUs - 16 Technical / 0 Leadership / 0 Strategic)